

GUDAIR[®] TRANSACTION GUIDE

This guide is intended to assist with all transactions of Gudair[®] to ensure they run smoothly and according to legislation. If you have any further questions regarding Gudair[®] transactions please contact Pfizer Marketing on 1800 335 374.

What You Will Need:

- Laminated User Safety Information for clients to read
- A stack (10-15 copies) of loose User Safety Information
- Access to a computer with the internet

The Process:

User Safety Information

When a customer intends to purchase either Gudair[®] 100mL or Gudair[®] 250mL you must:

1. Hand over either a LOOSE or LAMINATED copy of the User Safety Information for the customer to read
2. After they have read the information ASK the customer if they understand the safety concerns that are associated with using Gudair[®]
3. Give the customer a LOOSE copy of the User Safety information (if they do not already have one) and ask them to sign. Make sure they print their name, sign and date the User Safety Information. Also ensure you input the data entry number for the transaction, this is located on the transaction confirmation email you will receive once you have fully entered and confirmed each transaction
4. Take the signed copy and file in a designated folder in store

NOTE: A signed copy MUST be kept for each transaction, regardless if the customer has purchased Gudair[®] previously and signed the User Safety Information. This is a legal requirement, and an audit will be conducted every 6 months to ensure compliance with the appropriate legislation.

Use of the Portal

After the customer has signed and handed back the User Safety Information you are required to enter the details of their purchase on the Gudair[®] portal. The portal can be accessed through www.gudair.com, or save www.animalhealthportal.com.au/gudair/ to your favourites. These steps must be followed to correctly log the transaction data.

1. Log yourself in using the email address you provided and the password you have been supplied by Pfizer

2. Click the HERE button to begin the data entry. This is located in the first sentence on the page
3. Always SEARCH for a customer using PIC and/or name first. If no record is found, ENTER a new customer using the enter new customer button
4. Select what units the customer is purchasing and enter the quantity
5. Indicate what stock is to be vaccinated using the doses purchased, then click UPDATE
6. A popup will appear with a reminder to purchase NLIS ear tags for the client, all vaccinated sheep require tagging
7. The next page will appear with a final confirmations of the purchase data, if this is correct click CHECKOUT and the data will be lodged

If you have any further questions regarding the sales procedure for Gudair® please do not hesitate to contact Pfizer Marketing on 1800 355 374, or your Local Professional Sales Representative.